



**Bracker's Good Earth Clays, Inc.**  
1831 E 1450 Road  
Lawrence, Kansas 66044

visit us on the web at: [www.brackers.com](http://www.brackers.com)

APPLICATION FOR:

- Delivery Driver
- General Warehouse
- Retail Sales Clerk
- Admin/IT Positions
- Repair Tech Assistant
- Clay Mixer

## JOB APPLICATION

Bracker's Good Earth Clays, Inc. (Formerly Bracker Ceramics) is a retail and wholesale ceramics supplier, however prior knowledge of clay is not necessary for this position. Approximately 30% of our business is in-store customers, 40% is shipped via LTL freight companies, and 30% is delivered by company vehicle in about a 250 mile radius. These figures will fluctuate greatly during the year. Some of the duties for warehouse personnel include building orders, using a forklift or pallet jack for shipping and receiving, delivering orders in company vehicles, interacting with customers when loading or delivering orders, and completing work and staying on task unsupervised. Duties are varied and the ability to learn quickly and to retain that knowledge is necessary. Prior forklift experience (or experience with other powered warehouse equipment) is helpful, but not a prerequisite for hiring.

**If you are applying for a delivery driver position, a valid driver's license and a good driving record are necessary for employment in this position. Please fill out the fields identified in red. If you're not applying as a driver, do NOT fill out these fields.**

If called for an interview for a delivery driver position, please bring a copy of your driving record from the previous three years. Employees in the delivery driver position will be required to pass a physical and have their driving record approved by our insurance company as condition of employment. PLEASE ASK FOR ADDITIONAL PAPER IF YOU NEED MORE SPACE TO COMPLETE THIS APPLICATION INSTEAD OF OMITTING PERTINENT EMPLOYMENT OR EDUCATIONAL HISTORY.

**DISCLAIMERS: 1. Employment at Bracker's Good Earth Clays, Inc. is considered AT WILL EMPLOYMENT and can be ended at any time and for any or no reason. 2. Falsification or omission of any information on this application can lead to refusal to hire or to discharge. 3. Signing this applications gives Bracker's Good Earth Clays, Inc., consent to check references, verify information, and obtain reports from consumer reporting agencies. This consent also allows us to speak freely with former employers about your previous work experiences without liability.**

NAME: FIRST, MIDDLE, LAST (if your legal name is James but you prefer Jim, please preference in parenthesis) \_\_\_\_\_ DATE OF APPLICATION \_\_\_\_\_

SOCIAL SECURITY NUMBER \_\_\_\_\_  MOBILE PHONE NUMBER(S) \_\_\_\_\_  LAND LINE \_\_\_\_\_

CURRENT ADDRESS: STREET, CITY, STATE, ZIP & HOW LONG AT ADDRESS \_\_\_\_\_

PREVIOUS ADDRESS: STREET, CITY, STATE, ZIP & HOW LONG AT ADDRESS \_\_\_\_\_

PREVIOUS ADDRESS: STREET, CITY, STATE, ZIP & HOW LONG AT ADDRESS \_\_\_\_\_

Do you have the legal right to work in the United States? \_\_\_\_\_ email: \_\_\_\_\_

**Date of Birth (only required for commercial drivers)** \_\_\_\_\_ Can you provide proof of age? \_\_\_\_\_

How did you find out about this job? \_\_\_\_\_ Rate of pay expected \_\_\_\_\_

Have you ever been convicted of a felony? \_\_\_\_\_  
If yes, please explain fully on a separate sheet of paper. Conviction of a crime is not an automatic bar to employment. All circumstances will be considered.

Do you have forklift or pallet jack experience? \_\_\_\_\_ How long & what type of equipment? \_\_\_\_\_

Is there any reason you might be unable to perform the functions of the job for which you have applied?  YES  NO *If yes, please explain fully on a separate sheet of paper.*

ALL staff members must be able to load customer orders, which often includes a 50# box of clay or other heavy items. Are you capable of this type of physical activity?  YES  NO

Clay Mixer, Warehouse, & Delivery jobs require lifting multiple bags/boxes of clay - if applying for one of those positions, can you meet the physical demands of the job?  YES  NO

**LAWRENCE AREA:** (785) 841-4750  
**TOLL-FREE:** (888) 822-1982

**FAX:** (785) 841-8142  
**E-MAIL:** mail@brackers.com

**YES NO**

- Do you have reliable transportation to and from work?
- Do you have adequate high school level skills in math, reading, and spelling?
- Are you employed now, and if so, may we contact your present employer? \_\_\_\_\_
- Is there any other name under which you have worked that we would need in order to check your work record?  
If so, please provide: \_\_\_\_\_
- Have you ever been terminated from a job for workplace violence? \_\_\_\_\_

**COMPLETE EMPLOYMENT HISTORY - 3 YEARS MINIMUM (MOST RECENT 1<sup>ST</sup>)**  
***Non-Driving applicants may attach a resume with employment history instead of filling out this section.***

All driver applicants to drive in interstate commerce must provide the following information on **all** employers during the preceding 3 years. List complete mailing address, street number, city, state, and zip code. Applicants to drive a commercial motor vehicle\* in intrastate or interstate commerce shall also provide an additional 7 years information on those employers for whom the applicant operated such vehicle. Bracker's vehicles do not require a CDL.

\_\_\_\_\_ DATE FROM/TO NAME OF BUSINESS

\_\_\_\_\_ MAILING ADDRESS, CITY, STATE, ZIP

\_\_\_\_\_ CONTACT PERSON CONTACT PHONE NUMBER BEGINNING & ENDING SALARY

\_\_\_\_\_ POSITION REASON FOR LEAVING

\_\_\_\_\_ DID YOU DRIVE A VEHICLE REQUIRING A CDL?

---

\_\_\_\_\_ DATE FROM/TO NAME OF BUSINESS

\_\_\_\_\_ MAILING ADDRESS, CITY, STATE, ZIP

\_\_\_\_\_ CONTACT PERSON CONTACT PHONE NUMBER BEGINNING & ENDING SALARY

\_\_\_\_\_ POSITION REASON FOR LEAVING

\_\_\_\_\_ DID YOU DRIVE A VEHICLE REQUIRING A CDL?

---

\_\_\_\_\_ DATE FROM/TO NAME OF BUSINESS

\_\_\_\_\_ MAILING ADDRESS, CITY, STATE, ZIP

\_\_\_\_\_ CONTACT PERSON CONTACT PHONE NUMBER BEGINNING & ENDING SALARY

\_\_\_\_\_ POSITION REASON FOR LEAVING

\_\_\_\_\_ DID YOU DRIVE A VEHICLE REQUIRING A CDL?

\*Includes vehicles having a GVWR of 26,001 pounds or more, vehicles designed to transport 15 or more passengers, or any size vehicle used to transport hazardous materials in a quantity requiring placarding.

**LAWRENCE AREA:** (785) 841-4750  
**TOLL-FREE:** (888) 822-1982

**FAX:** (785) 841-8142  
**E-MAIL:** mail@brackers.com

## EDUCATIONAL HISTORY

HIGH SCHOOL (INCLUDE CITY & STATE)

DID YOU GRADUATE? / LEVEL COMPLETED

COLLEGE

DEGREE SOUGHT OR ACHIEVED

DID YOU GRADUATE? / LEVEL COMPLETED

MILITARY

RANK

CURRENT STATUS (ACTIVE, INACTIVE, DISCHARGED?)

*Military information is not required. Any necessary accomodation will be made if you are a member of the military (such as weekends off for reserves, etc.) and will not be considered detrimental in the application process. This space is provided if you feel that your military history should be considered as employment or if there are certain skills or qualities you learned in the military that might apply to the job you are seeking. Additional information may be provided on a separate sheet of paper or in an interview.*

## COMPLETE ACCIDENT RECORD FOR PAST 3 YEARS

LAST ACCIDENT

BRIEF DESCRIPTION OF ACCIDENT (HEAD-ON, REAR END, UPSET, ETC.) & INJURIES/FATALITIES

NEXT PREVIOUS ACCIDENT

BRIEF DESCRIPTION OF ACCIDENT (HEAD-ON, REAR END, UPSET, ETC.) & INJURIES/FATALITIES

NEXT PREVIOUS ACCIDENT

BRIEF DESCRIPTION OF ACCIDENT (HEAD-ON, REAR END, UPSET, ETC.) & INJURIES/FATALITIES

1.) HAVE YOU EVER BEEN DENIED A LICENSE, PERMIT, OR PRIVILEGE TO OPERATE A MOTOR VEHICLE?

2.) HAS THE LICENSE, PERMIT, OR PRIVILEGE EVER BEEN SUSPENDED OR REVOKED?

IF YOU ANSWERED YES TO  
QUESTION 1 OR 2 ABOVE,  
PLEASE PROVIDE DETAILS

## DRIVING EXPERIENCE (IF NONE, WRITE NONE)

CLASS OF EQUIPMENT	TYPE OF EQUIPMENT (VAN, TANK, FLAT, ETC.)	DATE FROM	DATE TO	APPROX. MILES
STRAIGHT TRUCK				
TRACTOR/TRAILER				
TRACTOR/2 TRAILERS				
MOTORCOACH/SCHOOLBUS				
OTHER:				

LIST STATES OPERATED IN FOR LAST 5 (FIVE) YEARS

SHOW SPECIAL COURSES OR TRAINING THAT WILL HELP YOU AS A DRIVER.

WHICH SAFE DRIVING AWARDS DO YOU HOLD AND FROM WHOM?

**LAWRENCE AREA:** (785) 841-4750  
**TOLL-FREE:** (888) 822-1982

**FAX:** (785) 841-8142  
**E-MAIL:** mail@brackers.com

## EXPERIENCE & QUALIFICATIONS

Please list any relevant experience you'd like us to consider when reviewing your application. In other words, why should we consider bringing you in for an interview?

---



---



---



---



---



---



---



---



---



---



---



---



---

## LIST 3 PERSONAL REFERENCES, THEIR RELATIONSHIP TO YOU, AND CONTACT PHONE NUMBERS:

---



---



---

### APPLICANT'S STATEMENT:

I understand that the employer follows an "employment at will" policy, in that I or the employer may terminate my employment at any time or for any reason consistent with applicable federal and state laws. This employment-at-will policy cannot be changed verbally or in writing unless authorized specifically by the president of this company. I understand that this application is not a contract of employment. I understand that the federal government prohibits the employment of unauthorized aliens; all persons hired must provide satisfactory proof of employment authorization and identity. Failure to submit such proof will result in denial of employment.

I understand that the employer may investigate my work and personal history and verify all information given on this application, on related papers, and in interviews. I hereby authorize all individuals, schools, and firms named therein, except my current employer (if so noted), to provide any information requested about me and hereby release them from all liability for damage in providing this information.

I certify that all statements in this form and other information provided by me in applying for this position are true and understand that any falsification or willful omission shall be sufficient cause for dismissal or refusal of employment.

**Signed** \_\_\_\_\_

**Date** \_\_\_\_\_

### Additional informational notes to applicants:

1. The name "Bracker" rhymes with "rocker," not "cracker"
2. We prefer to use the symbol # to indicate pounds, not lbs, which can easily look like 105.
3. Basic math can be important. For example, a ton weighs 2000 pounds
4. A box of moist clay weighs 50 pounds, therefore a ton of moist clay is 40 boxes
5. Attention to detail is *very* important
6. If called in to an interview, presentable casual clothing is preferred (jeans & t-shirt okay, but please make sure they are clean and not offensive - in hot weather, shorts are fine, too)

**LAWRENCE AREA:** (785) 841-4750  
**TOLL-FREE:** (888) 822-1982

**FAX:** (785) 841-8142  
**E-MAIL:** mail@brackers.com